**July 2015 - June 2018 M2 Performance Assessment
Recommendations and Action Plan**

Consultant Recommendation	OCTA Action
Chapter 1: Program Goals Have Been Met Thus Far	
1. Consider identifying measures to capture progress towards the six key M2 Ordinance goals and report on how results achieved correlate to those goals - relieving congestion, fixing potholes and resurfacing streets, reducing air and water pollution, synchronizing traffic lights, expanding Metrolink and providing transit at reduced rates to seniors/persons with disabilities.	Complete - In addition to OCTA's regular reports on progress towards delivery of individual projects and programs, staff has incorporated the six key M2 Ordinance goals on the OC Go website and will update progress on the goals throughout the life of M2.
Chapter 2: OCTA Demonstrated Strong Program Management	
2. Implement in-progress plans to update cyber security training policy and require annual training as well as establish a timeline for implementation.	Complete - OCTA has updated the security training policy and includes mandatory training requirements.
3. Regularly monitor the training status of all employees to ensure cybersecurity training is complete within the required timeframe including defining specific roles and responsibilities, timelines and frequency of monitoring, verification methods, and documentation of status.	Complete - Information Systems is responsible for updating the content of the cybersecurity training annually. In coordination with Learning and Development, annual mandatory cybersecurity training is required of all staff and tied to annual performance reviews and merit increases.
Chapter 3: While Still Early in the M2 Life Cycle, Substantial Progress was Made Across All Program Areas	
4 Create a methodology to gather quantitative accomplishment data and track project accomplishments against Transportation Investment Plan (Plan) anticipated goals.	Complete - Staff created a methodology to capture project outputs and accomplishments against the Plan goals.
5. Demonstrate a stronger link between capital project selection guiding principles and the actual implementation order for capital projects by formally memorializing discussions and decisions made.	Complete - As part of the 2019 Next 10 Delivery Plan, staff memorialized the application of the guiding principles and decisions made for advancing projects.
Chapter 4: OCTA Approaches Ensured Compliance with M2 Ordinance	
6. Include additional links, where appropriate, to underlying support documentation to validate compliance efforts in the Program Management Office's Compliance Matrix.	Complete - Staff has incorporated additional links to supporting documentation in the annual Ordinance Compliance Matrix as appropriate.
Chapter 5: OCTA's Sound Fiscal Practices Helped Mitigate Risks Associated with Rising Costs and Decreased Sales Tax Revenue – No Recommendation	
Chapter 6: OCTA was Transparent and Accountable to The Public	
7. Enhance awareness of the M2/OC Go Program, M2 funded projects, and related M2 accomplishments on social media through posts on currently existing OCTA social media pages or through using separate social media dedicated to M2.	Ongoing - In May 2019, OCTA ran a six-week social media campaign. Staff will incorporate more M2 related information in social media to enhance awareness as appropriate.
8. Add a short biography on the OCTA website highlighting TOC members' experience and expertise to enhance transparency of those providing oversight.	Complete - Staff has incorporated short biographies on the OCTA website.

Acronyms
M2 – Measure M2
OCTA – Orange County Transportation Authority
TOC – Taxpayers Oversight Committee